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4.3.1 IT Policy and Budget

The following are the details of IT policy and Budget for academic years 2016-17 to 2020-21:

S. No.	Academic Year	Particulars	Amount (Rs.)
1	2020-21	Budget	85,78,405
		List of Expenditure	63,05,950
		Statement of Expenditure	
2	2019-20	Budget	40,28,264
		List of Expenditure	22,05,798
		Statement of Expenditure	
3	2018-19	Budget	1,06,69,305
		List of Expenditure	80,97,702
		Statement of Expenditure	
4	2017-18	Budget	72,98,178
		List of Expenditure	50,35,434
		Statement of Expenditure	
5	2016-17	Budget	77,23,286
		List of Expenditure	55,21,918
		Statement of Expenditure	
6	IT Policy		

Total Expenditure Rs. 2,71,66,802

(Rupees Two Crores Seventy One Lakh Sixty Six Thousand Eight Hundred and Two Only)


 5/11/2022
(Mr.P. Muruganathan)
Finance Controller




 5/12/22







(Prof. Dr. V. Rajendran)
Principal



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		Criterion IV Metric 4.3.1

4.3.1 IT Policy and Budget

The following are the details of IT policy and Budget for Academic Years 2016-17 to 2020-21:

S. No.	Academic Year	Particulars	Amount (Rs.)	Supporting Document Link
1	2020-21	Budget	85,78,405	
		List of Expenditure	63,05,950	
		Statement of Expenditure		
2	2019-20	Budget	40,28,264	
		List of Expenditure	22,05,798	
		Statement of Expenditure		
3	2018-19	Budget	1,06,69,305	
		List of Expenditure	80,97,702	
		Statement of Expenditure		
4	2017-18	Budget	72,98,178	
		List of Expenditure	50,35,434	
		Statement of Expenditure		
5	2016-17	Budget	77,23,286	
		List of Expenditure	55,21,918	
		Statement of Expenditure		
6	IT Policy			

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		Criterion IV Metric 4.3.1

4.3.1 Academic Year 2020 – 21:

The following are the details of expenditure and budget for academic year 2020-21:

S. No.	Details
1	Budget
2	List of Expenditure
3	Bill of Expenditure
4	Financial Committee Minutes
5	Statement of Expenditure & Highlighted Audit Statement



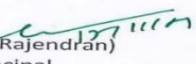
	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.3.1</p>
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For Details of Complete document please refer to

URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.3.1/2020-21.pdf

Sample Document for Academic Year 2020-21:

1. Budget

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>
Budget for IT Facilities for the year 2020-21	
Particulars	Amount Rs.
Computer	60,00,000
Computer Networking	3,00,000
Printer	21,000
Projector	5,50,000
Repairs and Maintenance-Computer	30,132
Telephone charges & internet expenses	8,22,153
Total	77,23,286
 (Muruganathan P.) Finance Controller	 (Dr. V. Rajendran) Principal

Page 5 of 5



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2. List of Expenditure

S.No	Particulars	Expenditure
1.	Library Books	1,695,910
2.	Motor Vehicles	9,843,346
3.	Air Conditioner	1,060,000
4.	Building Old & North	6,716,652
5.	Building-WIP- Annexure	150,449,023
6.	Camera	92,040
7.	CCTV Camera	324,674
8.	Computer	5,207,340
9.	Computer Networking	278,470
10.	Electrical Installation	7,824,076
11.	Fire Fighting System	816,029
12.	Furniture & Fittings	5,174,868
13.	Lab Equipment	366,578
14.	Office Equipment	559,148
15.	Printer	36,108
16.	Projector	2,698,722
17.	sports Equipment	78,400
18.	Lift	420,000
19.	Software	182,600
Total		193,823,984





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3. Bill of Expenditure

MICROSYSTEMS		#15, Sarojini Street, Ram Nagar, Coimbatore - 641 009. Mail : rajnikanth@micsys.in Mob. : 88700 60777, 98949 90777, 0422 2230858						
INVOICE (ORIGINAL FOR RECIPIENT)								
Microsystems No. 15, Sarojini Street Ram Nagar, Coimbatore - 641 009 E-Mail : rajnikanth@micsys.in GSTIN/UIN: 33AAOPR3699A1ZG		Invoice No. 6840	Dated 24-Mar-2021					
Buyer Dr. N.G.P ARTS AND SCIENCE COLLEGE Dr. N.G.P. KALAPATTI ROAD COIMBATORE -641 048 PH NO.0422 2369100 State Name : Tamil Nadu, Code : 33		Delivery Note	Mode/Terms of Payment					
		Supplier's Ref. 6840	Other Reference(s)					
		Buyer's Order No. KMCRET/2020-21/100	Dated 8-Feb-2021					
		Despatch Document No.	Delivery Note Date					
		Despatched through	Destination					
		Terms of Delivery						
SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount	
1	HP 280 Pro G6 MT Business Desktop 3Z911PA-13-10100/8/1/DOS 5Y	8471	120 No	22,700.00	No		27,24,000.00	
2	HP V194 18.5-inch Monitor V5E94AA - TN w/LED backlight	85285200	120 No	4,800.00	No		5,76,000.00	
							33,00,000.00	
							CGST9%	2,97,000.00
							SGST9%	2,97,000.00
Replacement to comp. desk & 7 34/21 (K. JAYARAJ)								
Total							Rs. 38,94,000.00	
Amount Chargeable (in words) INR Thirty Eight Lakh Ninety Four Thousand Only							E. & O.E	
HSN/SAC		Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount	
8471		27,24,000.00	9%	2,45,160.00	9%	2,45,160.00	4,90,320.00	
85285200		5,76,000.00	9%	51,840.00	9%	51,840.00	1,03,680.00	
Total		33,00,000.00		2,97,000.00		2,97,000.00	5,94,000.00	
Tax Amount (in words) : INR Five Lakh Ninety Four Thousand Only								
Company's VAT TIN : 33341980790 Company's CST No. : 592342 Company's PAN : AAOPR3699A								
Declaration We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.								
This is a Computer Generated Invoice								
I / We agree to the terms & conditions of Microsystems which is in www.micsys.in/terms received the above mentioned products as stated above and in good conditions								
TWS Electronics Dot Matrix Printers & PDS Solution								
hp Laptops, Desktops, Servers & Peripherals								
Microsoft								



Dr. NGPASC
COIMBATORE | INDIA



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4. Financial Committee Minutes

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MINUTES OF THE FIRST FINANCE COMMITTEE MEETING FOR A.Y 2020-21

Date : May-2020 (Held on 01.10.2020 due to covid-19)

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

1. Prof. Dr. V. Rajendran Principal/ Chairman of Finance Committee
2. Mr.P. Muruganathan Finance Controller
3. -- University Nominee
4. Dr.S.Saravanan Senior Staff

Item No.1	To consider the confirmation of the minutes of the previous finance committee meeting held on December 16, 2019. The chairman requested the members to go through the reports thoroughly.
Discussion	The members discussed the minutes in detail and confirm the approval of minutes of the meeting held on December 16, 2019.
Resolution	The committee resolved the approval of the December 16, 2019 minutes of the finance committee meeting.
Item No.2	Review of budget utilized for the period December 2019 to May 2020.
Discussion	To consider and approve review of the budget utilized for the period from December 2019 to May 2020. The committee considered the utilization of budget and further clarifications were sorted out. After the discussion, the reports given by the Accounts Department and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body.
Item No.3	Review of budget utilized for the period June 2019 to May 2020.
Discussion	To consider and approve review of the budget utilized for the period from June 2019 to May 2020.



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	After the discussion, the reports given by the accounts section and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body
Item No.4	To consider and approve the proposed budget for forthcoming Academic Year 2020-21.
Discussion	The committee discussed the proposed budget and clarification wherever sought were provided and submit it before the governing body for approval
Resolution	After a detailed discussion the committee recommended to submit the proposed budget before the governing body for approval
Item No.5	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> Scholarship to Students Green Initiatives , Solar, Rainwater harvesting , Energy Saving equipments, STP Bank Account Opening & Closing. committee has to decide from time to time, Grant submitted to various bodies Opening of Letter of credit – Where ever necessary committee has to decide from time to time Addition to Fixed assets Research & Developments Expenses and activities Review of staff & student welfare Alumni association details Revision of Remuneration and TA/DA payable for Exam - Question paper setter, Valuation of answer scripts etc.(as per Annexure)
Resolution	The committee resolved and approved

Members
Mr.P. Muruganathan
Dr.S.Saravanan

(Prof. Dr. V. Rajendran)
Principal/ Chairman of Finance Committee

Signature








Page | 2



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5. Statement of Expenditure& Highlighted Audit Statement

 Maintenance of Physical Academic
 Purchases of Library Book/ Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 Purchases of computers/
 Networking.



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KOVAI MEDICAL CENTER RESEARCH AND EDUCATIONAL TRUST No.940/1A&B, Kovai Estate, Kalapatti Road, COIMBATORE 641 048, DR NGP ARTS AND SCIENCE COLLEGE INCOME AND EXPENDITURE FOR THE PERIOD 01.04.2020 TO 31.03.2021				
EXPENDITURE	Rs.P 31.03.2021	Rs.P 31.03.2020	INCOME	Rs.P 31.03.2021
To Fees & payments to University:			By Fees and other collections from students-Exempte	265,638,926.47
** University fee paid	41 73 805.00			
** Salary & Remuneration payments:		0.00	Application fees	677,458.00
** Contribution to PF & ES	66 29 512.00			
** Salary & Allowance to Lecturers	9 36 13 547.00	4 18 767.43	** Interest received from Banks	259,354.00
** Administrative Expenses			** Certificate Course	1,236,770.00
** Advertisement	49 88 958.00			
** Bank Charges	37 723.26			
** Collage day & function expenses	1 97 122.00			
** Consumables (Lab, Stores, Medicals)	2 05 205.00			
** Concession	5 12 55 788.00			
** Electricity charges	20 26 580.00			
** Generator Diesel	2 31 484.00			
** Insurance Premium paid	30 96 784.00			
** Interest paid on Bank Term Loans	90 44 861.93			
** Other Expenses	1 07 22 715.00			
** Govt & Non Government Grants Expenses	11 38 047.00			
** Postage & Courier	40 852.00			
** Printing & Stationery	25 90 818.00			
** Purchases - Catering -	1 12 90 016.00			
** Rent & Rates & Taxes paid	43 31 827.00			
** Repairs & Maintenance-Vehicle	42 92 853.00			
** Repairs and Maintenance-Computer	26 904.00			
** Repairs and Maintenance-Others	33 13 491.00			
** Subscription, Books & Periodicals	14 08 394.00			
** Welfare	38 022.00			
** Telephone charges & Internet expenses	7 14 916.00			

Kitchen Vessels	4 13 053.99		4 13 053.99	15.00%	61,958.10	351,095.89
DOT Star College - Lab Equipment	34 37 089.51		34 37 089.51	15.00%	5,153,563.41	2,927,526.68
Lab. Equipments	60 77 611.39	3 66 578.00	64 44 189.39	15.00%	939,135.56	5,395,054.33
Lab. Instruments	32 21 081.87		32 21 081.87	15.00%	483,162.35	2,737,899.59
Musical Instruments	1 04 745.51		1 04 745.51	15.00%	15,711.83	89,033.48
Office Equipments	16 48 557.24	1 86 848.00	18 48 405.24	15.00%	363,247.19	1,585,158.05
Other Equipments	8 16 247.28	8,960.00	9 82 447.24	15.00%	87,387.06	495,249.98
Plant & Machinery	5 82 447.24		5 82 447.24	15.00%	539,208.91	4,054,878.18
Projector	22 45 365.09	26 98 722.00	49 44 087.09	15.00%	4,085.08	27,682.12
Printings	32 56 20		32 567.20	15.00%	21,142.07	119,805.99
Refrigerator	1 49 947.10		1 49 947.10	15.00%	24,742.76	147,159.00
Speakers & Microphone	1 59 001.76	13 908.00	1 71 901.76	15.00%	228,078.46	1,282,444.58
Sports equipments	14 45 123.94	78,400.00	15 20 233.94	15.00%	37,784.97	214,114.80
Teaching aids	2 51 899.77		2 51 899.77	15.00%	4,611.79	34,490.11
Telephone Instruments	40 811.90		40 811.90	15.00%	22,838.03	129,415.49
Water Purifier	1 52 253.52		1 52 253.52	15.00%	17,662.50	100,087.50
Water motor	1 17 750.00		1 17 750.00	15.00%	19,741.00	107,300.00
Xerox Machine	9 81 036.83		9 81 036.83	15.00%	1,368.09	9,161.18
Backdrop Frame	10 707.27		10 707.27	15.00%	17,033.25	86,521.75
Microscope	1 13 555.00		1 13 555.00	15.00%	291.01	1,661.38
V-Guard Stabilizer	1 953.39		1 953.39	15.00%	296,100.00	3,373,232.00
LIFT / Elevator	15 54 000.00	420,000.00	15 54 000.00	15.00%	3,494.40	1,630,556.42
Fifth Block - Rate 50 %						
Library Books	10 98 835.84	1,763,176.00	10 98 835.84	50.00%	1,364,189.42	1,630,556.42
Shyth Block - Rate 80 %						
Computer	36 56 569.57	923,940.00	36 56 569.57	60.00%	4,033,325.74	4,838,363.83
Computer Networking	1 45 558.30	2,78 473.00	1 45 558.30	60.00%	170,875.98	255,152.32
Software	134.60		134.60	60.00%	80.76	53.84
Software (Wi - Fi Network)	6 371.84	82 600.00	6 371.84	60.00%	28,603.10	48,348.74
Software - (Campus Exam)	1 22 592.48	1 00 000.00	1 22 592.48	60.00%	103,555.49	119,036.99
Software - OMR Data Capture (C	7 867.20		7 867.20	60.00%	1,723.32	1,146.88
Software - Software Online Exa	68 800.00		68 800.00	60.00%	41,280.00	27,320.00
Software - (English Language)	25 119.40		25 119.40	60.00%	15,066.24	10,044.16
UPS	2 41 222.68		2 41 222.68	60.00%	144,733.84	96,469.07
Printer	56 535.74	36 138.00	56 535.74	60.00%	44,733.84	47,889.90
Seventh Block - Rate 60 %						

1 10 847.00	Travelling Expenses	23 615.00		
20 63 098.00	Uniform Charges	6 63 931.00		
29 30 81 664.60	Total Expenditure Excluding Depreciation	21 66 95 851.19	33 77 59 924.96	267,812,508.47
4 46 78 260.36	Surplus before depreciation	5 11 16 657.28		
4 10 94 326.29	Depreciation	4 63 10 586.31		
35 83 934.07	Surplus after depreciation	48 06 070.97		
33 77 59 924.96	Total	26 78 12 508.47	33 77 59 924.96	Total 267,812,508.47

PLACE : COIMBATORE
DATE : 26-08-2024

Kovai Medical Center Research And Educational Trust
No.940/1 A & B, Kovai Estate,
Kalapatti Road, Coimbatore-641048.

V. CHANDRAMOULI
V. CHANDRAMOULI, Editor
Coimbatore Association
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2nd Floor, 2nd Floor
Coimbatore - 641 001

For Kovai Medical Center
Research And Educational Trust
Trustee

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4.3.1 Academic Year 2019 – 20:

The following are the expenditure and budget of finance committee for academic year 2019-20:

S. No.	Details
1	Budget
2	List of Expenditure
3	Bill of Expenditure
4	Financial Committee Minutes
5	Statement of Expenditure & Highlighted Audit Statement


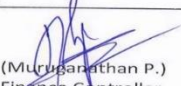
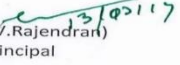
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For Details of Complete documents please refer to

URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.3.1/2019-20.pdf

Sample Document for AY 2019-20:

1. Budget

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>
Budget for IT Facilities for the year 2019-20	
Particulars	Amount Rs.
Computer	55,00,000
Computer Networking	1,72,180
Printer	21,000
Projector	5,50,000
Repairs and Maintenance-Computer	3,59,365
Internet & Telephone charges	6,95,633
Total	72,98,178
 (Muruganathan P.) Finance Controller	 (Dr.V.Rajendran) Principal

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.3.1

2. List of Expenditure

S.No	Particulars	Expenditure
1	Library Books	1,032,976
2	Motor Vehicles	9,189,776
3	Air Conditioner	257,555
4	Building Account	34,519,355
5	Building-WIP-North Wing	2,117
6	Camera	240,783
7	CCTV Camera	818,600
8	Computer	4,873,400
9	Computer Networking	162,434
10	Electrical Installation	1,513,365
11	Fire Fighting System	1,770
12	Furniture & Fittings	2,030,570
13	Lab Equipment	1,853,426
14	Office Equipment	880,265
15	Printer	19,833
16	Projector	652,495
17	Refrigerator	36,250
18	U P S	501,500
19	Water Motor/Pump	129,000
20	Xerox Machine	212,400
21	Plant and Machinery	844,516
22	sports Equipment	122,036
23	Lift	1,680,000
24	Software	50,000
Total		61,624,422



	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <p style="text-align: center;">Criterion IV Metric 4.3.1</p>
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3. Bill of Expenditure

		#15, Sarojini Street, Ram Nagar, Coimbatore - 641 009. Mail : rajnikanth@micsys.in Mob. : 88700 60777, 98949 90777, 0422 2230858																												
INVOICE (ORIGINAL FOR RECIPIENT)																														
Microsystems No. 15, Sarojini Street Ram Nagar, Coimbatore - 641 009 Contact : 0422-2233858 E-Mail : rajnikanth@micsys.in GSTIN/UIN: 33AAOPR3699A1ZG		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Invoice No.</td> <td>e-Way Bill No.</td> <td>Dated</td> </tr> <tr> <td>1392</td> <td></td> <td>4-Jun-2019</td> </tr> <tr> <td>Delivery Note</td> <td colspan="2">Mode/Terms of Payment</td> </tr> <tr> <td>Supplier's Ref.</td> <td colspan="2">Other Reference(s)</td> </tr> <tr> <td>1392</td> <td colspan="2"></td> </tr> <tr> <td>Buyer's Order No.</td> <td colspan="2">Dated</td> </tr> <tr> <td>Po No: KMCT/391/05/2019</td> <td colspan="2">20-May-2019</td> </tr> <tr> <td>Despatch Document No.</td> <td colspan="2">Delivery Note Date</td> </tr> <tr> <td>Despatched through</td> <td colspan="2">Destination</td> </tr> </table>		Invoice No.	e-Way Bill No.	Dated	1392		4-Jun-2019	Delivery Note	Mode/Terms of Payment		Supplier's Ref.	Other Reference(s)		1392			Buyer's Order No.	Dated		Po No: KMCT/391/05/2019	20-May-2019		Despatch Document No.	Delivery Note Date		Despatched through	Destination	
Invoice No.	e-Way Bill No.	Dated																												
1392		4-Jun-2019																												
Delivery Note	Mode/Terms of Payment																													
Supplier's Ref.	Other Reference(s)																													
1392																														
Buyer's Order No.	Dated																													
Po No: KMCT/391/05/2019	20-May-2019																													
Despatch Document No.	Delivery Note Date																													
Despatched through	Destination																													
Buyer Dr.N.G.P ARTS AND SCIENCE COLLEGE Dr.N.G.P KALAPATTI ROAD COIMBATORE -641 048 PH NO.0422 2369100 State Name : Tamil Nadu, Code : 33 Place of Supply : Tamil Nadu																														
SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount																							
1	3SA07AV-(I3-8100/DOS) HP 280 G4 MICRO TOWER PC	8471	18 %	140 No	25,262.71	No	35,36,779.40																							
2	2NK17A7#ACJ HP V190 18.5" MONITOR	8528	18 %	140 No	4,237.29	No	5,93,220.60																							
							41,30,000.00																							
							CGST9% SGST9%																							
							9 % 9 %																							
Total							Rs. 48,73,400.00																							
E. & O.E																														
Amount Chargeable (in words) INR Forty Eight Lakh Seventy Three Thousand Four Hundred Only																														
HSN/SAC		Taxable Value	Central Tax	State Tax		Total Tax Amount																								
8471		35,36,779.40	9% 3,18,310.15	9% 3,18,310.15		6,36,620.30																								
8528		5,93,220.60	9% 53,389.85	9% 53,389.85		1,06,779.70																								
Total		41,30,000.00	3,71,700.00	3,71,700.00		7,43,400.00																								
Tax Amount (in words) : INR Seven Lakh Forty Three Thousand Four Hundred Only																														
<i>For Two New Computer Laps.</i>																														
<i>(Signature)</i>																														
Company's VAT TIN : 33341980790 Company's CST No. : 592342 Company's PAN : AAOPR3699A Declaration We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.																														
Customer's Seal and Signature				 for Microsystems Authorised Signatory																										
SUBJECT TO COIMBATORE JURISDICTION																														
This is a Computer Generated Invoice																														
I / We agree to the terms & conditions stated over leaf received the above mentioned products as stated above and in good conditions				  																										





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore)
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4. Financial Committee Minutes

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget AY:2019 - 20 May-2020
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MINUTES OF THE FIRST FINANCE COMMITTEE MEETING FOR A.Y 2019-20

Date : May 13, 2019

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

1. Prof. Dr. V. Rajendran Principal/ Chairman of Finance Committee
2. Mr. P. Muruganathan Finance Controller
3. -- University Nominee
4. Dr. S. Saravanan Senior Staff

Item No.1	To consider the confirmation of the minutes of the previous finance committee meeting held on December 21, 2018. The chairman requested the members to go through the reports thoroughly.
Discussion	The members discussed the minutes in detail and confirm the approval of minutes of the meeting held on December 21, 2018.
Resolution	The committee resolved the approval of the December 21, 2018 minutes of the finance committee meeting.
Item No.2	Review of budget utilized for the period December 2018 to May 2019.
Discussion	To consider and approve review of the budget utilized for the period from December 2018 to May 2019. The committee considered the utilization of budget and further clarifications were sorted out. After the discussion, the reports given by the Accounts Department and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body.
Item No.3	Review of budget utilized for the period June 2018 to May 2019.
Discussion	To consider and approve review of the budget utilized for the period from June 2018 to May 2019.



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	After the discussion, the reports given by the accounts section and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body
Item No.4	To consider and approve the proposed budget for forthcoming Academic Year 2019-20.
Discussion	The committee discussed the proposed budget and clarification wherever sought were provided and submit it before the governing body for approval
Resolution	After a detailed discussion the committee recommended to submit the proposed budget before the governing body for approval
Item No.5	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> • Opening of Letter of credit – Where ever necessary committee has to decide from time to time • Bank Account Opening & Closing committee has to decide from time to time, • Research & Developments Expenses and activities • Scholarship to Students • Grant submitted to various bodies • Addition to Fixed assets • Review of staff & student welfare • Alumni association details • Green Initiatives , Solar, Rainwater harvesting , Energy saving equipments, STP • Revision of Remuneration and TA/DA payable for Exam - Question paper setter, Valuation of answer scripts etc.(as per Annexure)
Resolution	The committee resolved and approved

For Dr. N.G.P. Arts and Science College
Members
Mr. P. Muruganathan
Dr. S. Saravanan
Signature
(Prof. Dr. V. Rajendran)
Principal/ Chairman of Finance Committee
Signature
MURUGANATHAN P
Finance Controller
Dr. S. Saravanan








Page | 2



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5. Statement of Expenditure m& Highlighted Audit Statement

 Maintenance of Physical Academic
 Purchases of Library Book/Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 purchases of computers/
 Networking.

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		Criterion IV Metric 4.3.1

4.3.1 Academic Year 2018 – 19:

The following are the expenditure and budget of finance committee for academic year 2018-19:

S. No.	Details
1	Budget
2	List of Expenditure
3	Bill of Expenditure
4	Financial Committee Minutes
5	Statement of Expenditure & Highlighted Audit Statement



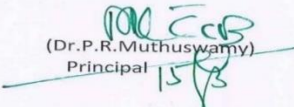
	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <p style="text-align: center;">Criterion IV Metric 4.3.1</p>
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For Details of Complete documents please refer to

URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.3.1/2018-19.pdf

Sample Document for AY 2018-19:

1. Budget

	<p>Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>
<p>Budget for IT Facilities for the year 2018-19</p>	
Particulars	Amount Rs.
Computer	86,10,150
Computer Networking	2,23,292
Printer	63,581
Projector	5,26,500
Repairs and Maintenance-Computer	5,20,083
Internet & Telephone charges	7,25,699
Total	1,06,69,305
 (G.Sundaresen) Finance Controller	 (Dr. P. R. Muthuswamy) Principal



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Criterion IV
Metric 4.3.1

2. List of Expenditure

S.No	Particulars	Expenditure
1.	Library Books	6,34,856
2.	Motor Vehicles	1,12,34,643
3.	Audio and Video System	28,213
4.	Bar Code Scanner	60,000
5.	Building Accounts	46,89,127
6.	Building-WIP	6,35,78,148
7.	Computer	78,99,220
8.	Computer Networking	1,98,482
9.	DBT Star College-Ass	43,71,497
10.	Furniture & Fittings	30,51,096
11.	Gas Pipeline & Fittings	13,850
12.	Lab Equipment	15,93,648
13.	Office Equipment	54,752
14.	Other Equipment	4,368
15.	Printer	62,334
16.	Projector	4,68,000
17.	Refrigerator	70,250
18.	Software Campus Exam	4,88,333
19.	Software Campus Online	2,00,000
20.	Solar Power System	11,99,100
21.	Speakers/Mic	26,055
22.	Sports Equipment	1,14,671
23.	Telephone Instrument	33,079
24.	UPS	18,290
25.	Water Purifier	73,928
Total		10,01,65,940



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3. Bill of Expenditure

INVOICE (ORIGINAL FOR RECIPIENT)

Microsystems 15, SAROJINI STREET, RAMNAGAR COIMBATORE-641 009 E-Mail : rajnikanth@micsys.in GSTIN/UIN: 33AAOPR3699A1ZG		Invoice No. 1827 Book No. Dated 5-Jun-2018	
Buyer Dr.N.G.P ARTS AND SCIENCE COLLEGE Dr.N.G.P KALAPATTI ROAD COIMBATORE -641 048 PH NO.0422 2369100 State Name : Tamil Nadu, Code : 33 Place of Supply : Tamil Nadu		Delivery Note Mode/Terms of Payment	
		Supplier's Ref. 1827 Other Reference(s)	
		Buyer's Order No. Dated	
		PO No : KMCT/256/05/2018 3-May-2018 Despatch Document No. Delivery Note Date	
		Despatched through Destination	

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	4BP14PA#ACJ HP 280 G3 MT DESKTOP(I3-7100/DOS)	8471	18 %	75 No	22,000.00	No	16,50,000.00
2	V5E94AA#ACJ HP V194 -18.5 LED MONITOR	85285200	18 %	75 No	5,000.00	No	3,75,000.00
							20,25,000.00
CGST9%							1,82,250.00
SGST9%							1,82,250.00
<i>Replaced to Computer Lab 5 & Depos.</i>							
Total							Rs. 23,89,500.00


Amount Chargeable (in words) **INR Twenty Three Lakh Eighty Nine Thousand Five Hundred Only** E & O.E

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8471	16,50,000.00	9%	1,48,500.00	9%	1,48,500.00	2,97,000.00
85285200	3,75,000.00	9%	33,750.00	9%	33,750.00	67,500.00
Total	20,25,000.00		1,82,250.00		1,82,250.00	3,64,500.00

Tax Amount (in words) : **INR Three Lakh Sixty Four Thousand Five Hundred Only**


Company's VAT TIN : **33341980790**
 Company's CST No. : **592342**
 Company's PAN : **AAOPR3699A**

Declaration
 We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Microsystems 

Authorised Signatory

SUBJECT TO CNRB 0001206 JURISDICTION
 This is a Computer Generated Invoice



Revd
9/5/18
(K. JAYARAJAN)



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4. Financial Committee Minutes

Dr. N.G.P. ARTS AND SCIENCE COLLEGE <small>(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</small>		Budget
		AY:2018 - 19


MINUTES OF THE SECOND FINANCE COMMITTEE MEETING FOR A.Y 2018-19
Date : December 21, 2018
Time : 10.30 a.m.
Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

1. Prof. Dr. V. Rajendran	Principal/ Chairman of Finance Committee
2. Mr.G.Sundaresen	Finance Controller
3. --	University Nominee
4. Dr.S.Saravanan	Senior Staff

Item No.1	To consider the confirmation of the minutes of the previous meeting held on May 14, 2018, the chairman requested the members to gone through the minutes of the previous meeting.
Discussion	The members discussed the minutes and confirm the approval of minutes of last the meeting.
Resolution	The committee resolved the approval of the minutes of the meeting.
Item No.2	Review of budget utilized during the period from June 2018 to November 2018 for the academic year 2018 - 19.
Discussion	<p>To consider and approve review of the budget utilized for the period from June 2018 to November 2018. The committee considered the utilization of budget and further clarifications were sorted out.</p> <p>After the discussion, the report given by the accounts section and the actual income and expenditure for the above period were approved and recommended to submit it before the governing body for further approval as given in Annexure- I.</p>

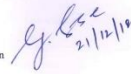

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Dr. N.G.P. ARTS AND SCIENCE COLLEGE <small>(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</small>		Budget
		AY:2018 - 19

Resolution	The committee resolved and recommended to submit it before the governing body
Item No.3	To consider and approve proposal for the reallocation of budget for the period December 2018 to May 2019.
Discussion	The committee reviewed the proposal for the reallocation of budget for the period December 2018 to May 2019 and recommended it to the governing body for approval.
Resolution	The committee resolved and approved
Item No.4	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> Proposal for the new courses Admissions & left out students analysis Grants Submitted and Received from various bodies Review of student Welfare Research & Developments Expenses and activities
Resolution	The committee resolved and approved


Members

Mr.G.Sundaresen 

Dr.S.Saravanan 

Prof. Dr. V. Rajendran
 Principal/ Chairman of Finance Committee






Signature


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5. Statement of Expenditure& Highlighted Audit Statement

 Maintenance of Physical Academic
 Purchases of Library Book/Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 Purchases of Computers/
 Networking.



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Criterion IV
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DR NGP ARTS AND SCIENCE COLLEGE				
INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2019				
R.P.	EXPENDITURE	R.P.	R.P.	R.P.
31.03.2018		31.03.2019	31.03.2018	31.03.2019
To Fees & payments to University:		By Fees and other collections from		
			students	
8 80 530.00	** University fee paid	7 13 875.00		32 60 24 381.00
			1 92 554.00	** Interest received from Banks
				4 01 582.00
37 65 244.00	** Salary & Remuneration payments:			
	Contribution to PF & ES	64 93 331.00		
9 56 28 765.00	** Salary & Allowance To Lecturers	11 63 67 224.00		
	Administrative Expenses			
13 67 167.00	** Admission Expenses	8 82 451.00		
35 21 640.00	** Advertisement	21 49 656.00		
7 64 122.66	** Bank Charges	1 70 429.33		
14 21 120.00	** College day & function expenses	27 81 808.00		
45 46 840.00	** Consumables (Lab, Stores, Medical)	40 73 571.00		
1 07 18 404.00	** Concession	1 86 90 579.00		
26 03 377.00	** Electricity charges	29 99 940.00		
11 84 906.00	** Generator Diesel	12 80 421.00		
12 07 709.00	** Insurance Premium paid	18 43 422.00		
2 34 04 871.45	** Interest paid on Bank Term Loans	3 32 04 619.93		
1 25 04 617.00	** Other Expenses	1 84 44 006.22		
1 29 680.00	** Postage & Courier	1 16 606.00		
40 40 909.00	** Printing & Stationery	52 91 240.00		
4 54 69 941.00	** Purchases - Catering	5 40 63 718.50		
11 68 963.00	** Rent & Rates & Taxes paid	13 54 699.00		
72 72 134.00	** Repairs & Maintenance-Vehicle	98 09 975.60		
5 95 386.00	** Repairs and Maintenance-Computer	4 03 799.00		
28 62 266.00	** Repairs and Maintenance-Others	19 99 319.00		

Sixth Block : Rate 60 %					
Computer	27 47 74.83	78 65 000.00	54 220.00	1 44 394.83	60.00%
Computer Networking	1 56 310.89	0.00	1 98 482.00	1 53 331.13	60.00%
Software	841.24	0.00	0.00	841.24	60.00%
Software (Wi - Fi Network)	39 824.00	0.00	0.00	39 824.00	60.00%
Software - (Campus Exam)	59 120.00	4 68 333.00	0.00	5 47 453.00	60.00%
Software - OMR Data Capture (CDE)	17 920.00	0.00	0.00	17 920.00	60.00%
Software - (Software Online Exam)	80 000.00	0.00	2 00 000.00	2 80 000.00	60.00%
Software - (English Language)	1 56 940.00	0.00	0.00	1 56 940.00	60.00%
UPS	2 21 884.27	0.00	18 290.00	2 40 174.27	60.00%
Printer	1 94 681.41	0.00	62 334.00	2 57 015.41	60.00%
Seventh Block : Rate 60 %					
Solar Water Heaters	5 160.96	0.00	0.00	5 160.96	60.00%
Solar Power Systems	13 30 600.00	11 99 100.00	0.00	25 29 700.00	60.00%
TOTAL					
	23 95 07 644.46	3 35 83 506.00	6 45 07 434.00	33 96 66 584.46	3 42 82 470.84

PLACE : COIMBATORE
DATE :

"AS PER MY REPORT OF EVEN DATE"

V. Chandrasekhar

Joint Medical Center
Research & Educational Trust,
KMCH Campus, Arinash Road
Coimbatore - 641 014, INDIA

V. CHANDRA MOULI, B.A., B.Com.,
Chartered Accountant
M. No. : 21463
302, Vinayak Road
Coimbatore - 641 001

Joint Medical Center Research and Educational Trust
Dr. N. G. P. Arts and Science College
Coimbatore - 641 014, INDIA
Trustee



	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	NAAC 3rd Cycle
		Criterion IV Metric 4.3.1

4.3.1 Academic Year 2017 – 18:

The following are the expenditure and budget of finance committee for academic year 2017-18:

S. No.	Details
1	Budget
2	List of Expenditure
3	Bill of Expenditure
4	Financial Committee Minutes
5	Statement of Expenditure & Highlighted Audit Statement


	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion IV Metric 4.3.1</p>
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For Details of Complete documents please refer to

URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.3.1/2017-18.pdf

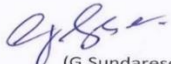
Sample Document for AY 2017-18:

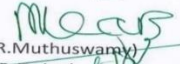
1. Budget

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---	---

Budget for IT Facilities for the year 2017-18

Particulars	Amount Rs.
Computer	21,94,722
Computer Networking	84,375
Printer	47,422
Projector	6,02,699
Repairs and Maintenance-Computer	6,83,300
Internet & Telephone charges	4,15,746
Total	40,28,264


 (G. Sundaresen)
 Finance Controller


 (Dr. P. R. Muthuswamy)
 Principal



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.3.1

2. List of Expenditure

S.No	Particulars	Expenditure
1.	Library Books	401,823
2.	Motor Vehicles	12,879,448
3.	Audio & Video Systems	1,546,983
4.	Barcode Scanner	64,995
5.	Building Account	515,067
6.	Building - WIP North Wing	56,595,722
7.	Computer	2,130,798
8.	Computer Networking	75,000
9.	Electrical Installation	34,338
10.	Fire Fighting System	8,570
11.	Furniture & Fittings	2,736,783
12.	Gas Pipe Line - Lab	116,665
13.	Lab Equipment	1,900,830
14.	Lab Instruments	464,352
15.	Office Equipment	236,477
16.	Other Equipment	4,008
17.	Printer	46,492
18.	Projector	535,732
19.	Software-Campes Exam	40,000
20.	Software-Campes Online Exam	200,000
21.	Software-English Language	224,200
22.	Solar Power System	1,750,000
23.	Speaker/Mic	28,482
24.	Sports Equipment	241,640
25.	UPS	9,500
26.	Xerox Machine	613,350
Total		83,401,255





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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India

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Criterion IV
Metric 4.3.1

3. Bill of Expenditure

Microsystems
15, Sarojini Street Ramnagar Coimbatore - 9
Ph/Fax : 0422 - 2230858, 2233858, 4380777, 4500700
E-mail : rajnikanth@micsys.in

Invoice No. 1920
Ref. No. 1920
Dated 28-Jun-2017

Microsystems (2017-2018)
15, SARAJINI STREET,
RAMNAGAR,
COIMBATORE-641 009
E-Mail : rajnikanth@micsys.in

VAT INVOICE

Party : Dr.N.G.P ARTS AND SCIENCE COLLEGE
Dr.N.G.P KALAPATTI ROAD
COIMBATORE -641 048
PH NO.0422 2369100

Sl No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	ACER DESKTOP- (I3\4GB\1TB\DOS\3Y)	50 No	21,428.57	No		10,71,428.50
2	ACER 18.5 TFT MONITOR ACER MONITOR	50 No	5,714.29	No		2,85,714.50
						13,57,143.00
Vat 5 %						67,857.15
Less : ROUND OFF						(-)0.15
Total						Rs. 14,25,000.00

Amount Chargeable (in words)
INR Fourteen Lakh Twenty Five Thousand Only
Company's VAT TIN 33341980790
Company's CST No. 592342

Declaration
We declare that we agree to the terms & conditions stated over leaf
received the above mentioned product as stated above and in goods conditions.
goods described and that all particulars are true and correct.

Customer Signature
K. JAYABALAN

Microsystems (2017-2018)
hp invent COMPAGN TVS ELECTRONICS

TIN No. : 33341980790
Dated : 01.01.2007

CST RC No. : 592342
Dated : 28-5-93





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India

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Criterion IV
Metric 4.3.1

4. Financial Committee Minutes

	Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100	Budget AY:2017 - 18
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MINUTES OF THE SECOND FINANCE COMMITTEE MEETING FOR A.Y 2017-18

Date : December 22, 2017

Time : 10.30 a.m.

Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

1. Dr. P.R.Muthuswamy Principal/ Chairman of Finance Committee
2. Mr.G.Sundaresan Finance Controller
3. -- University Nominee
4. Dr.S.Saravanan Senior Staff

Item No.1	To consider the confirmation of the minutes of the previous meeting held on May 10, 2017, the chairman requested the members to go through the minutes of the previous meeting.
Discussion	The members discussed the minutes and confirm the approval of minutes of last the meeting.
Resolution	The committee resolved the approval of the minutes of the meeting.
Item No.2	Review of budget utilized during the period from June 2017 to November 2017 for the academic year 2017 - 18.
Discussion	To consider and approve review of the budget utilized for the period from June 2017 to November 2017. The committee considered the utilization of budget and further clarifications were sorted out. After the discussion, the report given by the accounts section and the actual income and expenditure for the above period were approved and recommended to submit it before the governing body for further approval as given in Annexure- I.



Page | 1

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Resolution	The committee resolved and recommended to submit it before the governing body
Item No.3	To consider and approve proposal for the reallocation of budget for the period December 2017 to May 2018.
Discussion	The committee reviewed the proposal for the reallocation of budget for the period December 2017 to May 2018 and recommended it to the governing body for approval.
Resolution	The committee resolved and approved
Item No.4	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none">• Admissions & left out students analysis• Grant submitted to various bodies• Proposal for the new courses• Revision of Remuneration and TA/DA payable for Exam - Question paper setter, Valuation of answer scripts etc.(as per Annexure)• Review of student Welfare• Research & Developments Expenses and activities
Resolution	The committee resolved and approved

Dr. P.R.Muthuswamy
Principal/ Chairman of Finance Committee

Members

Mr.G.Sundaresan

Dr.S.Saravanan

Signature








Page | 2



	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.3.1</p>
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5. Statement of Expenditure & Highlighted Audit Statement

 Maintenance of Physical Academic
 Purchases of Library Book/Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 Purchases of Computers/
 Networking.



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

NAAC
3rd Cycle

Criterion IV
Metric 4.3.1

DR. N.G.P. ARTS AND SCIENCE COLLEGE INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2017				
	Rs.P 31.03.2017	Rs.P 31.03.2016	INCOME 31.03.2017	
To Fees & payments to University:				
** Administrative Fees	16 25 000.00	19 79 55 715.00	By Fees and other collections from students	23 65 12 691.00
** Affiliation fees	3 92 000.00			
** Inspection expenses	4 38 000.00	1 56 920.00	** Interest received from Banks	3 85 271.00
** Registration fees paid	46 000.00			
** University fee paid				
** Salary & Remuneration payments:				
** Contribution to PF	40 75 408.00			
** Salary & Allowance To Lecturers	8 20 20 965.00			
** Administrative Expenses				
** Admission Expenses	7 74 374.00			
** Advertisement	32 48 872.00			
** Bank Charges	68 237.19			
** College day & function expenses	60 95 934.00			
** Consumables (Lab, Stores, Medicals)	28 09 874.00			
** Concession	1 09 69 145.00			
** Electricity charges	29 51 330.00			
** Generator Diesel	7 72 644.00			
** Insurance Premium paid	9 33 108.00			
** Interest paid on Bank Term Loans	1 27 50 006.34			
** Other Expenses	64 40 539.00			
** Postage & Courier	1 26 659.00			
** Printing & Stationery	46 39 782.00			
** Purchases - Catering	44 44 195.00			
** Rent & Rates & Taxes paid	3 84 202.00			

Gas Pipe Line	36487.45	1 00 495.00	16 300.00	1 53 151.45	15.00%	21 737.87	1 51 364.58
ID Card Printer	50182.38	0.00	0.00	50 182.38	15.00%	7 527.36	42 435.02
Kitchen Equipments	108919.48	0.00	0.00	10 89 194.48	15.00%	1 63 379.02	9 23 814.46
Kitchen Vessels	47539.44	0.00	0.00	4 75 399.44	15.00%	1 10 388.42	5 71 709.02
Lab. Equipments	327659.13	5 92 618.00	11 08 212.00	31 77 329.13	15.00%	6 78 484.97	44 98 854.16
Lab. Instruments	473 048.03	3 19 990.00	1 28 762.00	31 95 428.03	15.00%	7 69 653.85	44 25 764.18
Medical Instruments	175963.57	0.00	0.00	1 75 963.57	15.00%	23 384.03	1 44 579.48
Office Equipments	118 455.56	2 08 407.00	27 872.00	14 17 582.56	15.00%	2 10 399.63	12 07 332.93
Other Equipments	47938.46	4 058.00	0.00	31 946.46	15.00%	7 794.97	44 171.49
Plant & Machinery	94012.61	0.00	0.00	9 40 126.61	15.00%	1 42 311.51	8 58 415.10
Projector	160303.61	0.00	5 35 722.00	21 38 025.61	15.00%	2 86 475.44	18 58 360.17
Printings	33202.25	0.00	0.00	33 030.25	15.00%	7 954.54	45 075.71
Refrigerator	93237.19	0.00	0.00	93 237.19	15.00%	13 983.58	79 253.61
Speakers & Microphone	155091.1	24 620.00	3 863.00	2 23 561.10	15.00%	33 547.52	1 60 323.58
Sports equipments	1766429.7	27 020.00	2 14 440.00	20 08 064.70	15.00%	2 85 127.01	17 22 938.69
Teaching aids	40776.71	0.00	0.00	4 07 776.71	15.00%	61 526.51	3 46 250.20
Telephone Instruments	27358.9	0.00	0.00	27 358.90	15.00%	4 108.84	23 250.06
Water Purifier	160945.32	0.00	0.00	1 60 945.32	15.00%	24 141.80	1 36 803.52
Xerox Machine	659831.29	2 67 750.00	3 45 602.00	12 72 981.29	15.00%	1 65 027.19	11 07 954.10
Xerography Frame	17403	0.00	0.00	17 403.00	15.00%	2 613.25	14 789.75
Microscope	134955.35	0.00	0.00	1 34 955.35	15.00%	27 735.80	1 07 219.55
V-Guard Stabilizer	3180.78	0.00	0.00	3 180.78	15.00%	477.12	2 703.66
P.H. Block - Rate 10 %							
Library Books	1207237.25	1 36 095.00	1 54 572.00	16 63 282.25	15.00%	7 40 108.38	8 62 971.87
D.H. Block - Rate 10 %							
Computer	4202793.57	14 25 000.00	7 125 718.00	43 33 588.57	40.00%	35 88 413.24	27 45 174.83
Computer Networking	25957.22	2.00	75 000.00	3 34 527.22	40.00%	1 78 216.33	1 56 310.89
Software	2103.09	0.00	2 103.09	2 103.09	40.00%	1 261.85	841.24
Software (Wi-Fi Network)	99500	0.00	0.00	99 500.00	40.00%	39 756.00	39 824.00
Software - Campus (i.e)	77800	0.00	40 000.00	1 17 800.00	40.00%	39 680.00	39 120.00
Software - OMR Data Capture (ODS)	48000	0.00	0.00	44 800.00	40.00%	38 880.00	17 920.00

DR. N.G.P. ARTS AND SCIENCE COLLEGE BALANCE SHEET AS ON 31.03.2017				
Rs.p 31.03.2017	LIABILITIES	Rs.p 31.03.18	Rs.p 31.03.2017	ASSETS
				Fixed Assets :
47 32 183.52	Secured Loans:		18 71 56 936.00	As per Schedule
39 88 732.00	HDFC Ltd - Vehicle Loan	10 21 141.07		
	Kotak Mahindra Bank - Vehicle Loan	81 37 604.00		
8 13 90 060.13	Current Liabilities & Provisions:		56 44 838.88	Cash On Hand & Bank
	Sundry Creditors	6 06 47 405.13		
119,153,352.63	BNMCR	18 80 01 504.39	1 46 56 373.50	Advances
			9 43 380.00	Prepaid Expenses
			8 20 797.00	Other Deposits
20 92 24 375.38			20 92 24 375.38	
				25 78 27 654.59

PLACE : COIMBATORE
DATE : 29.9.18

"AS PER MY REPORT OF EVEN DATE"

V Chandramouli
V CHANDRAMOULI, BBA, P.G.A.,
REGISTERED & EDUCATION TRUST
M. No: 21453
338, VITTELY HILL ROAD
COIMBATORE - 641 001

S. Jeyaraj
S. Jeyaraj, Director (Finance) and Educational Trust
Trustee



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		Criterion IV Metric 4.3.1

4.3.1 Academic Year 2016 – 17:

The following are the expenditure and budget of finance committee for academic year 2016-17:

S. No.	Details
1	Budget
2	List of Expenditure
3	Bill of Expenditure
4	Financial Committee Minutes
5	Statement of Expenditure & Highlighted Audit Statement


	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p align="center">NAAC 3rd Cycle</p> <hr/> <p align="center">Criterion IV Metric 4.3.1</p>
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For Details of Complete documents please refer to

URL : https://drngpasc.ac.in/pdf/naac/criterion_4/4.3.1/2016-17.pdf

Sample Document for AY 2016-17:

1. Budget

	<p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. - Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>
---	--

Budget for IT Facilities for the year 2016-17

Particulars	Amount Rs.
Wi-Fi Network	1,80,216
Computer	69,37,650
Computer Networking	1,56,544
Printer	5,85,788
Projector	40,067
Repairs and Maintenance-Computer	1,97,595
Internet & Telephone charges	4,80,547
Total	85,78,405

G. Sundaresan
 (G.Sundaresan)
 Finance Controller

Dr. P.R. Muthuswamy
 (Dr.P.R.Muthuswamy)
 Principal

	<p style="text-align: center;">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91-422-2369100</p>	<p style="text-align: center;">NAAC 3rd Cycle</p> <hr/> <p style="text-align: center;">Criterion IV Metric 4.3.1</p>
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2. List of Expenditure

S.No	Particulars	Expenditure
1.	Library Books	5,34,235.10
2.	Motor Vehicles	1,62,74,510
3.	Bags (Office)	6,934
4.	Building Accounts	5,17,161
5.	Building- WIP	1,51,32,675
6.	CCTV Camera	83,508
7.	Computer	61,66,800
8.	Computer Networking	1,39,150
9.	Electrical Installation	3,72,425
10.	Fire Fighting System	5,990
11.	Furniture & Fittings	38,51,313
12.	Lab Equipment	26,53,818
13.	Lab Instrument	4,19,165
14.	Land	1,27,75,220
15.	Musical Instrument	1,20,684
16.	Office Equipment	1,18,406
17.	Paintings	57,330
18.	Printer	5,20,700
19.	Projector	35,615
20.	Refrigerator	43,850
21.	Software Campus Exam	1,05,000
22.	Speaker/Mic	94,150
23.	Sports Equipment	1,63,436
24.	UPS	7,46,250
25.	Wi-Fi Network	1,75,820
26.	Xerox Machine	2,10,000
Total		6,13,24,145



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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
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NAAC
3rd Cycle

Criterion IV
Metric 4.3.1

3. Bill of Expenditure

MICROSYSTEMS		Microsystems	
Invoice No. 2798		15, Sarojini Street Ramnagar Coimbatore - 9	
Ref. No. 2798		Ph/Fax : 0422 - 2230858, 2233858, 4380777, 4500700	
		E-mail : rajnikanth@micsys.in	
Microsystems(2016-2017) 15, SAROJINI STREET, RAMNAGAR, COIMBATORE-641 009 E-Mail : rajnikanth@micsys.in			
VAT INVOICE			
Party : Dr.N.G.P ARTS AND SCIENCE COLLEGE Dr.N.G.P KALAPATTI ROAD COIMBATORE -641 048 PH NO.0422 2369100			
Order No.	PD NO : KMCT\317\07\2016	27-Jul-2016	
SI No.	Description of Goods	Quantity	Rate
1	ACER 13.4\500\DD5 DESKTOP	70 No	21,828.61
	ACER DESKTOP		
	ACER 18.5 TFT MONITOR	70 No	4,761.90
	ACER MONITOR		
			15,06,666.70
			3,33,333.00
			18,39,999.70
Vat 5 %			91,999.99
ROUND OFF			0.31
Total		140 No	Rs. 19,32,000.00
Amount Chargeable (in words) INR Nineteen Lakh Thirty Two Thousand Only Company's VAT TIN 33341980790 Company's CST No. 592342			
Declaration for Microsystems (2016-2017) We declare that this / We agree to the terms & conditions stated over leaf Received the above mentioned product as stated above and in goods conditions.			
Customer Signature (K JAYADARAN)		hp invent COMPAGN TVS ELECTRONICS	
TIN No.	33341980790	CST RC No. : 592342	
Dated	01.01.2007	Dated : 28-5-93	





Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India
Web: www.drngpasc.ac.in | Email: info@drngpasc.ac.in | Phone: +91-422-2369100

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Criterion IV
Metric 4.3.1

4. Financial Committee Minutes

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MINUTES OF THE FIRST FINANCE COMMITTEE MEETING FOR A.Y 2016-17

Date : May 11, 2016
Time : 10.30 a.m.
Venue: Board Room- Dr. N.G.P. Arts and Science College

The Chairman of Finance Committee presented the Agenda and conducted the budget meeting.

The following members were present:

1. Dr. P.R.Muthuswamy Principal/ Chairman of Finance Committee
2. Mr.G.Sundaresan Finance Controller
3. -- University Nominee
4. Dr.S.Saravanan Senior Staff

Item No.1	To consider the confirmation of the minutes of the previous finance committee meeting held on December 23, 2015. The chairman requested the members to go through the reports thoroughly.
Discussion	The members discussed the minutes in detail and confirm the approval of minutes of the meeting held on December 23, 2015.
Resolution	The committee resolved the approval of the December 23, 2015 minutes of the finance committee meeting.
Item No.2	Review of budget utilized for the period December 2015 to May 2016.
Discussion	To consider and approve review of the budget utilized for the period from December 2015 to May 2016. The committee considered the utilization of budget and further clarifications were sorted out. After the discussion, the reports given by the accounts section and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body.
Item No.3	Review of budget utilized for the period June 2015 to May 2016.
Discussion	To consider and approve review of the budget utilized for the period from June 2015 to May



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	2016. After the discussion, the reports given by the accounts section and the actual income and expenditure (Annexure- I) for the above period were approved.
Resolution	The committee approved and recommended to submit it before the governing body
Item No.4	To consider and approve the proposed budget for forthcoming Academic Year 2016-17.
Discussion	The committee discussed the proposed budget and clarification wherever sought were provided and submit it before the governing body for approval
Resolution	After a detailed discussion the committee recommended to submit the proposed budget before the governing body for approval
Item No.5	Any other items with the permission of chair
Discussion	<ul style="list-style-type: none"> • Grant submitted to various bodies • Additions in Fixed Assets • Opening of New Bank accounts with Bank • Review of staff welfare • Scholarship to Students • Alumni association activities • Research & Developments Expenses and activities • Green Initiatives, Energy saving equipment, STP, Solar and Rainwater harvesting
Resolution	The committee resolved and approved

Members

Mr.G.Sundaresan

Dr.S.Saravanan

(Dr. P.R.Muthuswamy)
Principal/ Chairman of Finance Committee

Signature








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5. Statement of Expenditure & Highlighted Audit Statement

 Maintenance of Physical Academic
 Purchases of Library Book/Journals
 Internet and Telephone Charges
 expenditure for infrastructure
 Purchases of Computers/
 Networking.

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		Criterion IV Metric 4.3.1

4.3.1 IT Policy and its Facilities

The following are the additional information related to IT facilities

S. No.	Details
1	Username and Password Management Policy
2	Wireless Access Policy
3	Software Install License
4	Firewall Security
5	Anti-Virus
6	Backup and Recovery
7	CCTV Surveillance
8	Domain Controller
9	Wi-Fi Request for Internet Usage
10	Web OPAC
11	CampesiLIB
12	Backbone
13	Clarity Snet Software
14	Key in Campes
15	Fiber Optics Network & L3 Switch
16	AMC Contract Approval



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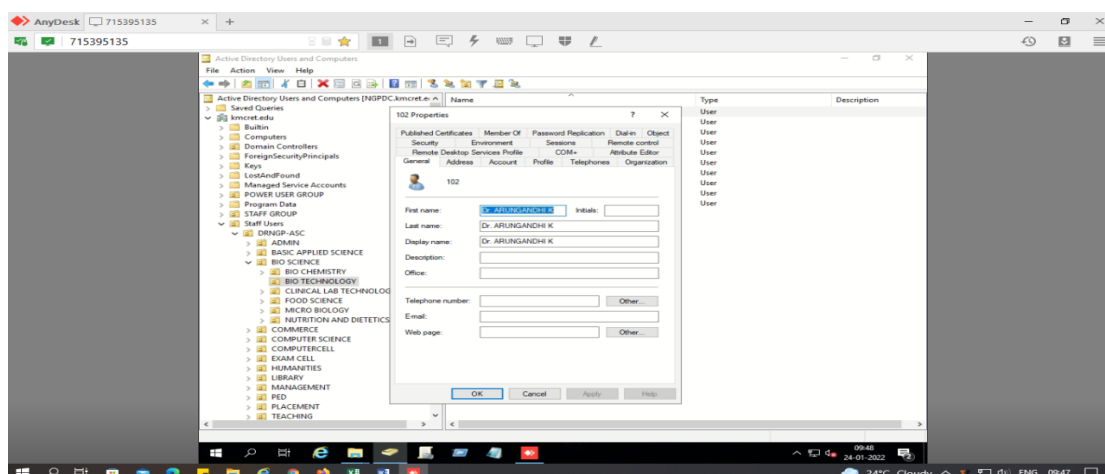
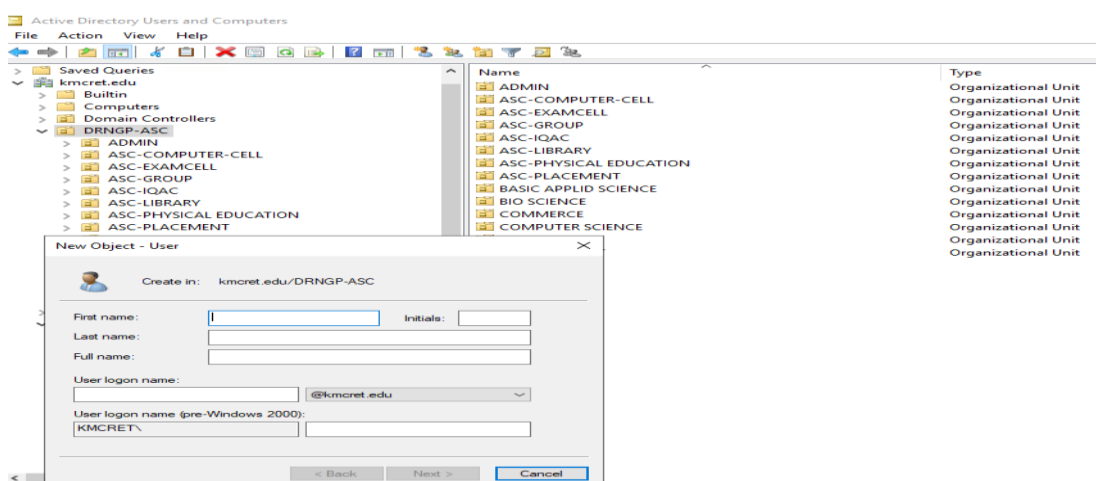
Criterion IV
Metric 4.3.1

For Details of Complete documents please refer to

URL: https://drngpasc.ac.in/pdf/naac/criterion_4/4.3.1/IT%20Policy%20and%20Facilities.pdf

Sample Document for IT Facilities

1. Username and Password Management Policy



Dr. NGPASC
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